

RFP for Furniture for City Hall Renovation
Job No. 15-16-FAC
February 26, 2016

Questions and Answers

Following are the questions received by the City as of February 24, 2016 with the City's responses to those questions:

1. **If the renovation will be completed in steps / phases will the deliveries of furniture in those numbered areas [shown on Attachment C] follow suit?**

Yes.

2. **Is there a timeline schedule for those steps or phases for the delivery of the furniture?**

The schedule is subject to change however, the following is the current schedule:

Step 1 and 2 completed at the end of April

Step 3 completed at the end of May

Step 4 completed at the end of June

Step 5 completed at the end of July

Step 6 completed at the end of August

Step 7 completed at the end of September

Step 8 completed at the end of October

3. **Are we to treat each of the steps as separate delivery installs?**

Yes.

4. **Will the delivery & install need to happen during standard or overtime hours?**

Yes.

5. **Can we assume that we can deliver and set up during normal business hours, Monday – Friday 7 am to 5 pm? If not, what are the delivery days and times?**

Normal business hours, Monday – Friday.

6. **Will we be required to make hardwire connections to existing building power?**

Yes.

7. **Can we assume that we will not be required to route and terminate low voltage cables?**

No routing of low voltage cables.